

CITY OF BURTON

A regular meeting of the Burton City Council at 5:30 p.m. was held on TUESDAY, December 13, 2022, in the Burton City Hall at 12200 E. Mulberry Street Spur 125, Burton, Texas.

Members Present:

Mayor Pro-tem Nathan Kalkhake
Councilmember Paul McLaughlin
Councilmember Tommie Gilmon

Councilmember Jeff Eckhardt
Councilmember Macey Tidwell

Members Absent: None

Others Present: Utility Clerk Rachel Belvin; Utility Contractor Dustin Lozano

Citizens Present: Joshua Blaschke (KWHI) and Lucas Banda (Brenham Banner-Press)

1. **The Mayor Pro-tem called the meeting to order at 5:30 pm and established a quorum then led all in the Pledge of Allegiance.**
2. **Citizen Presentations**
There were no Citizen Comments made.
3. **CONSENT AGENDA**
 - (A) **Minutes of the November 8, 2022 Regular Meeting**
 - (B) **Financial Reports-Revenue & Expenditures**
 - (C) **City Secretary's Report – None**
 - (D) **Utility Report** – Dustin Lozano reported that the meter at Jerry Martin's has been moved, the Trinity St. lift station had gone down but has been repaired, and the Lucherk leak has been fixed. A Brandie Lane sewer leak is still being repaired.
 - (E) **BOCC Report** – Paul McLaughlin reported that Christmas decorating of Laas-Weeren Park has been completed and looking good.

A motion was made by Councilmember Eckhardt and seconded by Councilmember McLaughlin to **ACCEPT** the consent agenda.

FOR: Gilmon, Tidwell

AGAINST: None

The motion passed.

4. **DISCUSSION, CONSIDERATION AND/OR ACTION TO:**

- (1) **Award BEFCO Engineering the engineering services contract for the preparation of the City's 2023-2024 Texas Community Development Block Grant (TxCDBG) application and subsequent engineering contract if funded.**

A motion was made by Councilmember Tidwell and seconded by Councilmember Eckhardt to **AWARD** BEFCO Engineering the services contract.

FOR: Gilmon, McLaughlin

AGAINST: None

The motion passed.

(2) Approve the proposal from Nextbillpay for Integrated Credit Card Processing Services for Online Utility Bill Payments, RVS Integration and e-billing Notifications

The Utility Clerk told Council of the convenience of our utility customers being able to use credit cards for payments and the benefits of using Nextbillpay. A motion was made by Councilmember McLaughlin and seconded by Councilmember Tidwell to **APPROVE** the proposal from Nextbillpay.

FOR: Eckhardt, Gilmon

AGAINST: None

The motion passed.

(3) Approve all related forthcoming contracts and documents for service through Nextbillpay and authorize the City Secretary, Angela Harrington, to be the Authorized Official to sign all applicable documents

The Utility Clerk, Rachel Belvin, told Council of the reasoning behind authorizing the City Secretary to sign the forthcoming contract and documents for Nextbillpay. A motion was made by Councilmember McLaughlin and seconded by Councilmember Gilmon to **APPROVE**.

FOR: Eckhardt, Tidwell

AGAINST: None

The motion passed.

5. Adjournment.

The meeting was adjourned at 5:52 pm.

FOR: Eckhardt, Gilmon, Kalkhake, McLaughlin, Tidwell

AGAINST: None

NOTE: There was a workshop scheduled for after the regular meeting to discuss:

1. Review Water & Sewer Rate Study Results,
2. Discuss Garbage Services and Rates, and
3. Block 68 Alleyway Conveyance / Commercial vs. Residential Per Square Foot.

Due to being unable to contact the TWRA representative for necessary information regarding the Rate Study, a motion was made by Councilmember McLaughlin and seconded by Councilmember Gilmon to **CANCEL** the workshop until all needed information is available.

Attest:

Mayor Pro-tem

City Secretary