

City of Burton Utilities

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Rules & Regulations

Water & Sewer

Section 1. Application for Services

Each prospective customer desiring water and/or sewer service shall provide appropriate information for billing and accounting in order to obtain such service and shall pay the applicable tap fees, deposits, and monthly charges as set forth by the City.

Section 2. Security Deposit and Utility Accounts

The following shall apply to all water and sewer utility accounts:

- a) All new PROPERTY OWNER applicants for service shall pay a one hundred fifty dollar and no cents (\$150.00) security deposit for the provision of water and sewer services OR a seventy-five dollar and no cents (\$75.00) security deposit for the provisions of water services OR sewer services.
- b) All new RENTING OR LEASING applicants for service shall pay a two hundred fifty dollar and no cents (\$250.00) security deposit for the provision of water and sewer services OR a one hundred twenty five dollar and no cents (\$125.00) security deposit for the provisions of water services OR sewer services.
- c) In addition to the security deposit, all new and existing customers who wish to create a new connection to the City's water and/or sewer services shall pay a fifty dollar and no cents (\$50.00) connection fee. Should services be disconnected because of non-payment the \$50.00 connection fee must be paid before services will be re-connected.
- d) In the event that a City water line is not in existence on a street adjoining the premises of the new or existing customer, said customer shall also pay the total expense of constructing a water line from the nearest existing water line to the premises of the customer requesting water services. (See Section 5.)
- e) All customers requesting water and/or sewer service shall personally sign the application for services and provide verification of name and current address for billing.
- f) On the event any customer's service is disconnected for late payment, the City will apply the deposit to the deficiency and require full payment of any delinquent, in addition to any reconnection fee and reinstatement of the full security deposit prior to reinstatement and connection to services.
- g) Security deposit shall remain with the City until termination of services.

Section 3. Payment Procedures

- A. **Payment Due.** Payments for City Services are due by 3:00 p.m. of the fifteenth (15th) day of each month. If the fifteenth day of the month falls on a non-business day, the payment is due by 3:00 p.m. on the next business day.
- B. **Payments.** Payments can be made by cash, check, money order or debit/credit card.
All forms of payment are accepted at Burton City Hall located at 12200 E. Mulberry St. Spur 125, Burton, TX 77835.
Cash, check and money order payments can be mailed to Burton Utilities at P.O. Box 255, Burton, TX 77835.
Credit and Debit Card payments may also be made online at <https://nextrillpay.net/burtoncityutilities/BillPay/SignIn>.
- C. **Late Charge.** If full payment is not received by the fifteenth (15th) day of the month (or the next business day if the fifteenth day falls on a non-business day), a 10% late charge will be assessed for the billed amount of the water, wastewater, and garbage bill.
- D. **Notice of delinquency.** A notice of delinquency will be sent to all customers for whom full payment has not been received as of the applicable due date. The notice will state the amount owed and if the full amount is not paid by the twenty-sixth (26th) day of the month, all City Services will be considered delinquent and all City services may be disconnected on the twenty-seventh (27th) day of the month.
- E. **Payment extensions.** Payment extensions may be granted on delinquent accounts if the customer requesting such extension appears in person at least one (1) day prior to the disconnection date and enters into a written agreement with the City. A customer who defaults on the first payment extension will not be eligible for a subsequent payment extension and services may be disconnected the day after the customer defaults on the payment extension.

Section 4. Utility Lien

- A. Except as provided in subsections B and C, the City may file a lien against an owner's property, unless it is a homestead as protected by the Texas Constitution, for delinquent bills for water and sewer utility service to the property.
- B. The City's lien shall not apply to bills for service connected in a tenant's name after notice by the property owner to the City that the property is rental property.
- C. The City's lien shall not apply to bills for service connected in a tenant's name prior to the effective date of this ordinance.
- D. The City's lien shall be perfected by recording in the real property records of Washington County a notice of lien containing a legal description of the property and the account number for the delinquent charges. The City's lien may include penalties, interest, and collection costs.
- E. The City's lien is inferior to a bona fide mortgage lien that is recorded before the recording of the City's lien in the real property records of Washington County. The City's lien is superior to all other liens, including previously recorded judgment liens and any liens recorded after the municipality's lien.

Section 5. Tap and Water Line Extension Fees

Fees and/or costs for new water and/or sewer taps, including any applicable line extensions, are determined by the City’s utility contractor based on individual circumstances applying to the tap or extension. Once fees are determined, the customer will be notified of the costs and then invoiced by the City. Payment shall be collected from the applicant prior to the corresponding line extension, water and/or sewer tap being made.

Section 6. Rates for Water Service Beginning March 15, 2023

The following rates, fees and charges shall be charged and paid for water services provided to all customers by the City beginning on March 15, 2023:

A. Minimum Charge	\$40.00
0 (zero) to 4,000 gallons	\$2.80 per 1,000 gallons or fraction
4,001 – 10,000 gallons	\$3.00 per 1,000 gallons or fraction
10,001 + gallons	\$3.25 per 1,000 gallons or fraction
B. Bulk Sales	\$30.00 per 1,000 gallons

Section 7. Rates for Sewer Service Beginning March 15, 2023

The sewer rate for the use of less than 30,000 gallons in a month is based upon average water consumption for the months of November, December and January. The sewer rate for the use of 30,001 or more in a single month is based on the actual monthly usage for that month, not an average.

The following rates, fees and charges shall be charged and paid for sewer services provided by the City beginning March 15, 2023:

a) 0 – 4,000 gallons	\$35.00
b) 4,001 – 10,000 gallons	\$3.00 per 1,000 gallons
c) 10,001 – 30,000 gallons	\$3.25 per 1,000 gallons
d) 30,001+ gallons	\$3.75 per 1,000 gallons

Residential & Commercial Trash Collection

The City of Burton has contracted with Texas Commercial Waste to collect the garbage for the City of Burton Utilities customers.

The effective rate as of October 1, 2012 for residential pickup is fourteen dollars and no cents (\$14.00) every month. This charge will be reflected on your monthly bill.

The rules for trash pickup are:

1. All trash must be placed by the road **before 8am every Tuesday morning**. The time of actual pick-up may vary from week to week so be diligent in placing your trash out before 8:00am for there will be no call-back.
2. All trash must be in bags. It is recommended to use a trash can but all trash within the can must be in bags. No loose trash in the can or on the ground.
3. There is a six (6) bag limit per week (33 gallon bags) with a maximum weight of 30 pounds per bag.
4. Only normal household garbage can be picked up – no brush, wood products, lumber sawdust, grass clippings, construction/remodel debris, roofing/building materials, metal, bulky items (tires, furniture, appliances, carpet, etc.), liquid waste (oil, paint, grease, etc.), or hazardous materials (car batteries, pool chemicals, etc.).
- 5.

Commercial Trash or Dumpster Pickup

Effective October 1, 2012, the monthly rates for commercial trash pickup are as follows:

Handpick (residential rules apply)	\$23.00
3 yard dumpster (once a week pickup)	\$75.00
6 yard dumpster	
• Once a week pickup	\$103.00
• Twice a week pickup	\$185.00